

OUT-OF-STATE OR EXTENDED FIELD TRIP REQUEST

Out of state and extended field trips requires Board of Education approval. This form should be completed by the teacher, submitted to the building principal, and then forwarded to the curriculum office at least ten days prior to a Board meeting. If a teacher or other staff member is requesting reimbursement for expenses incurred on a field trip, a Request for Reimbursement form, found in the same location, must accompany this form when submitted to the Board of Education. Staff members will be notified of the Board's decision through the Board meeting Summaries.

School: Northwest High School

Grade level, group or classes participating:

Northwest Band, Orchestra and Choir 9-12

Employee(s) submitting request: Tim Huening, Matt Maratta, Glen Greenwood,

Destination: Orlando, Florida

Departure date and time: Wednesday March 25th, 2026 approx. 2:00pm

Return date and time: Monday, March 30, 2026, 4:00pm

Please respond to the following questions.

1. What is the educational objective or intent of the trip? What curriculum objectives/grade level indicators does the trip support?

- The educational objectives for this trip come primarily from the Producing/Performing Process Goals.
- 2PR Prepare and perform accurately a varied repertoire of ensemble music showing continual individual improvement in performance ability above the level of complexity found in the literature chosen
- .4PR Perform a leading part in an ensemble demonstrating superior ensemble skills.
- To learn about American Culture and Art through experiencing in Orlando, Florida
- To perform authentically professional concerts for an international audience.

2. How was the destination selected?

Disney provides top notch musical/educational experiences through clinics and performance opportunities.

3. How many school days will be missed? How are students going to arrange to

make up work.

2.5 school days will be missed. Students will be required to ascertain the missed assignments and will be given several hours to work on them as we travel. They will be responsible for turning in the completed work.

4. What pre-trip activities will occur to prepare the students?

Rehearsal for performances in each ensemble.

Mandatory meeting to explain expectations and itinerary for the trip.

5. How will the students be assessed for accomplishment of the educational objective of the trip? Performance reviews and reflections after the trip.

6. How many students will be participating

Approximately 90

7. What are the criteria for student participation? Member in good standing with the ensemble and the school. Ability to pay the travel expenses.

8. What will be the educational alternative provided for students who do not participate in the field trip? Students will prepare in a similar fashion as the attendees.

9. Will any special considerations need to be made for special education students?

As needed based on enrollment in the trip.

Transportation, Lodging and Finances

10. What type of transportation is being used for this field trip? School District buses may not be used if a round-trip distance from the state line to the destination is over 240 miles.

Charter Bus

11. Which, if any, outside vendors are facilitating the trip? (Ex.: travel agents, private buses, airlines, etc.)

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12. If students are staying overnight, what is the name, address and phone number of the facility where they will be staying?

Spring Hill Suites - Flamingo Crossings or similar

13. What is the total cost per student? Approx. \$1455.00.

14. How is the trip being funded? What provisions will be made to cover student

costs if fundraising does not generate enough financial support and/or some students are unable to pay for the trip?

Trip is funded through student payments and music department fundraising.

Students are not required to go on the trip and will not be penalized for not attending.

Parents/Chaperones

15. How are parents being informed about the trip?

Parents meeting and brochures.

16. There should be at least one chaperone for every 10 students. What will be the adult to student ratio?

At least one adult for every 10 students.

17. Which staff members will be serving as chaperones? (Please consult the principal before asking other employees to participate. Please consult the human resources office before asking employees in other Northwest Schools to Chaperone.)

Tim Huening, Matt Marrata, Glen Greenwood

18. How many parent chaperones will be participating in the field trip? How will the chaperones be chosen? What type of orientation or training will the chaperones receive?

Approx. 10-15 Chaperones



Chaperones will be chosen by interest and experience and they will pass district background check.

Training will happen at a chaperone meeting where expectations will be explained.

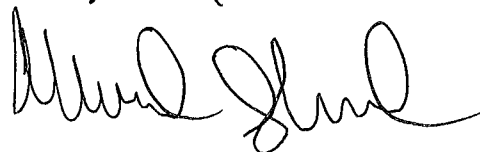
Please attach a copy of the itinerary.

All students participating in the field trip must present a permission form signed by the student and parent. The permission form must indicate both parties understand the school rules and the code of conduct. The permission form must also include a liability release.

Signature of Employee Date:

 3/21/2025  3/21/25

Approval of Principal Date:

 3/26/2025

Received in the Curriculum Office Date: 3/27/2025

Approval of Administrator in Charge of Curriculum Date:

Gerda L. Miller 3/28/2025



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NORTHWEST HS BAND, CHOIR & ORCHESTRA
TIM HUENING & MATT MARRATTA, DIRECTORS
DESTINATION: ORLANDO, FLORIDA
DATES: MARCH 25-30, 2026

SUGGESTED ITINERARY
AS OF
MARCH 19, 2025
Mike Crandall, Travel Consultant
Jamie Wojdyla, Trip Operations Manager

WEDNESDAY, MARCH 25

- 1:00 PM Motor coaches arrive at **Northwest High School** for loading.
10761 Pippen Road, Cincinnati, Ohio 45231
- 2:00 PM Depart via **deluxe air-conditioned motor coach with DVD**. (15 hours have
been allotted for drive time plus 3 hours for breaks, dinner on your own, and a driver change.)

THURSDAY, MARCH 26

- 8:00 AM Arrive in **Orlando** and enjoy **breakfast** at the **Rainforest Café** at **Animal Kingdom**, a wild place to shop and eat! It's a safari for the senses – the feel of mists, the sound of cascading waterfalls, the incredible visuals of lush vegetation complete with animated wildlife and live tropical fish.
1800 East Buena Vista Drive, Lake Buena Vista, Florida 32830
- **Your professional Tour Director will greet you here****
- 9:00 AM Transfer to **Disney's Hollywood Studios** for a day of fun! Enjoy behind-the-scenes glimpses of Hollywood-style action with live shows, and thrilling attractions. Highlights include the **Twilight Zone Tower of Terror**, **Rock 'n' Roller Coaster Starring Aerosmith**, **Slinky Dog Dash**, and the **Rise of the Resistance** in the new **Star Wars: Galaxy Edge**.
351 South Studio Drive

You will receive a **\$20 Disney Dining Card** for dinner in the park.



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8:30 PM Experience **Fantasmic** a spectacular, 25-minute fireworks and water show
starring Mickey Mouse and a bevy of delightful Disney Characters and featuring classic
Disney music and songs, laser lights and amazing hydrotechnic effects.

9:30 PM Transfer to your hotel to check-in for the evening.
Entrance SpringHill Suites Orlando – Flamingo Crossings Town Center/Western
(or similar)

1 Private Security Guard on duty – 10:30 PM-5:30 AM

FRIDAY, MARCH 27

7:30 AM **Breakfast included** at the hotel.

8:30 AM Transfer to the **Magic Kingdom** for a day of fun! Capture the enchantment of
fairy tales with exciting entertainment, classic attractions, backstage tours and
beloved Disney Characters with seven whimsical lands. Be sure to hit such attractions as
TRON Lightcycle/Run, Big Thunder Mountain Railroad, Space Mountain, the
Haunted Mansion, and the classic It's a Small World.
1180 Seven Seas Drive

Morning *This morning is reserved for your Disney Imagination Campus Workshops*
(pending scheduling by Disney Imagination Campus):

- **"Soundtrack Sessions: You're Instrumental"** – Immerse your students into the world of the professional musician. You will sight read and prepare a polished performance of special Disney musical selections in a "studio recording environment." A professional Disney Clinician will examine the skills, attitudes and priorities that are essential to musical excellence. This workshop culminates with a special recording of your ensemble performing music along with a portion of a Disney Animated Feature Film.

You will receive a **\$20 Disney Dining Card** for dinner in the park.

8:30 PM Enjoy **Happily Ever After**, a nighttime spectacular that combines the magic of
Disney storytelling, beloved Disney characters, fireworks and so much more. This show
will



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some heart- inspire you to seek out and find your own "Happily Ever After" by showcasing of the greatest adventures Disney characters have taken to achieve their dreams through the latest fireworks and pyrotechnics and original animation, plus a tugging original score.

9:30 PM Return to your hotel for the evening.

1 Private Security Guard on duty – 10:30 PM-5:30 AM

SATURDAY, MARCH 28

7:30 AM **Breakfast included** at the hotel.

8:30 AM Depart for **EPCOT** for a day of fun! Enjoy dazzling shows, interactive experiences and amazing attractions, marveling at the power of the human imagination. Be sure

Rewind. not to miss **Soarin', Mission: Space, and Guardians of the Galaxy: Cosmic**

Inside The World Showcase is a collection of pavilions that wrap around the Lagoon.

11 find shops, attractions and restaurants that represent the culture and cuisine of

countries. Highlights include Norway's **Frozen Ever After** and France's **Remy's Ratatouille Adventure!**
200 Epcot Center Drive

Morning (pending) *This morning is reserved for your Disney Imagination Campus Workshops*

scheduling by Disney Imagination Campus):

- **"Soundtrack Sessions: Vocal"** – Immerse into the world of the professional vocalist. Learn audition skills, warm up and voice-over techniques as you experience a fast-paced recording environment. Examine the skills, attitudes and high expectations required for performance excellence. In addition, record an excerpt from a Disney animated feature film's soundtrack led by a professional Disney vocalist.

You will receive a **\$20 Disney Dining Card** for dinner in the park.

3440 Lacrosse Lane
Naperville, IL 60564

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FAX (630) 824-4349



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9:00 PM to bring lights the are
Enjoy **Luminous: The Symphony of Us**. Delight in a dramatic show designed us all together. Marvel at a dazzling pageant of fireworks, fountains, music and set to an original composition. New music, along with evocative selections from Disney songbook, come together to remind us that we are more alike than we different.

10:00 PM Return to your hotel for the evening.

1 Private Security Guard on duty – 10:30 PM-5:30 AM

SUNDAY, MARCH 29

7:00 AM **Breakfast included** at the hotel.
Check out of the hotel and board the motor coach.

8:30 AM Islands of streets in 3-
Transfer to the **Universal Studios Resort** for a day of fun! At **Universal's Adventure**, feel the rage of the **Incredible Hulk Coaster**, swing above the D on the **Amazing Adventures of Spider Man**, feel the rush of the hunt on **Jurassic World, VelociCoaster**, or experience **The Wizarding World of Harry Potter**! At **Universal Studios Florida**, help the scourge of humanity in his evil plans on **Despicable Me Minion Mayhem**, plunge into darkness on **Revenge of the Mummy**, help protect the Earth from aliens in **Men In Black Alien Attack**, or enjoy the **Wizarding World of Harry Potter – Diagon Alley**! *You will have a park to park pass to explore both parks today.*
6000 Universal Boulevard, Orlando, Florida 32819

dinner in
You will receive a **\$20 Universal Food & Beverage Gift Card** to use toward the park.

10:00 PM Depart for home. (15 hours allotted for drive time, plus 3 hours for breakfast and lunch on your own, breaks, and a driver change.)

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MONDAY, MARCH 31

4:00 PM Arrive at Northwest High School.

**THANK YOU FOR TRAVELING WITH BOB ROGERS TRAVEL.
WE HOPE YOU HAVE MADE MANY SPECIAL MEMORIES!!**

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